

Friday 1 June 2012

Dear Sir / Madam

You are invited to attend the next meeting of SOUTH CAMBRIDGESHIRE CRIME AND DISORDER REDUCTION PARTNERSHIP & STRATEGIC TASKING AND CO-ORDINATION GROUP, which will be held in the SWANSLEY ROOM, GROUND FLOOR at South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA on TUESDAY, 12 JUNE 2012 at 10.00 a.m.

Yours faithfully

CLAIRE DILLON

Democratic Services Officer, South Cambridgeshire Crime and Disorder Reduction Partnership & Strategic Tasking and Co-ordination Group

If you have any specific needs in relation to access to the agenda, for example large print, please let us know, and we will do what we can to help you.

AGENDA

PAGES

1. Introductions and Apologies

Apologies have been received from Laura Hutson, Vickie Crompton, Tom Jefford, Leigh Roberts and Pat Mungroo.

- 2. Declarations of Interest
- 3. Welcome to Stakeholder Event (RH)

REVIEW: PREVIOUS 6 MONTHS

- 4. Crime and Anti-Social Behaviour in the District (CI DA)
 Verbal presentation.
- 5. Police and Crime Commissioner (NP)

Report to be tabled at the meeting.

| 6. | Update from CDRP Tasking & Co-ordination Group (JH) Statement of Expenditure. | 1 - 2 |
|----|---|-------|
| 7. | Discussion and Questions | |
| | LOOKING AHEAD: NEXT 12 MONTHS | |
| 8. | Community Safety Plan 2012-13 (JH) To be agreed. | 3 - 4 |
| 9. | 2012-13 CDRP Funding Plan (GB) To be agreed. | 5 - 6 |

10. Next Stakeholder Event (RH)

The proposed date for the next event is Tuesday 29 January 2013, from 9.30am in the Swansley Room at South Cambs Hall. You should have received an electronic invitation.

OUR VISION

South Cambridgeshire will continue to be the best place to live and work in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment. The Council will be recognised as consistently innovative and a high performer with a track record of delivering value for money by focussing on the priorities, needs and aspirations of our residents, parishes and businesses.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

While the District Council endeavours to ensure that visitors come to no harm when visiting South Cambridgeshire Hall, those visitors also have a responsibility to make sure that they do not risk their own or others' safety.

Security

Members of the public attending meetings in non-public areas of the Council offices must report to Reception, sign in, and at all times wear the Visitor badges issued. Before leaving the building, such visitors must sign out and return their Visitor badges to Reception.

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

- Do not use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the
 emergency staircase landings are provided with fire refuge areas, which afford protection for a
 minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire
 wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to

First Aid

If someone feels unwell or needs first aid, please alert a member of staff.

Access for People with Disabilities

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can obtain both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

The Council is committed to openness and transparency. The Council and all its committees, sub-committees or any other sub-group of the Council or the Executive have the ability to formally suspend Standing Order 21.4 (prohibition of recording of business) upon request to enable the recording of business, including any audio / visual or photographic recording in any format.

Use of social media during meetings is permitted to bring Council issues to a wider audience. To minimise disturbance to others attending the meeting, all attendees and visitors are asked to make sure that their phones and other mobile devices are set on silent / vibrate mode during meetings.

Banners, Placards and similar items

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

Disturbance by Public

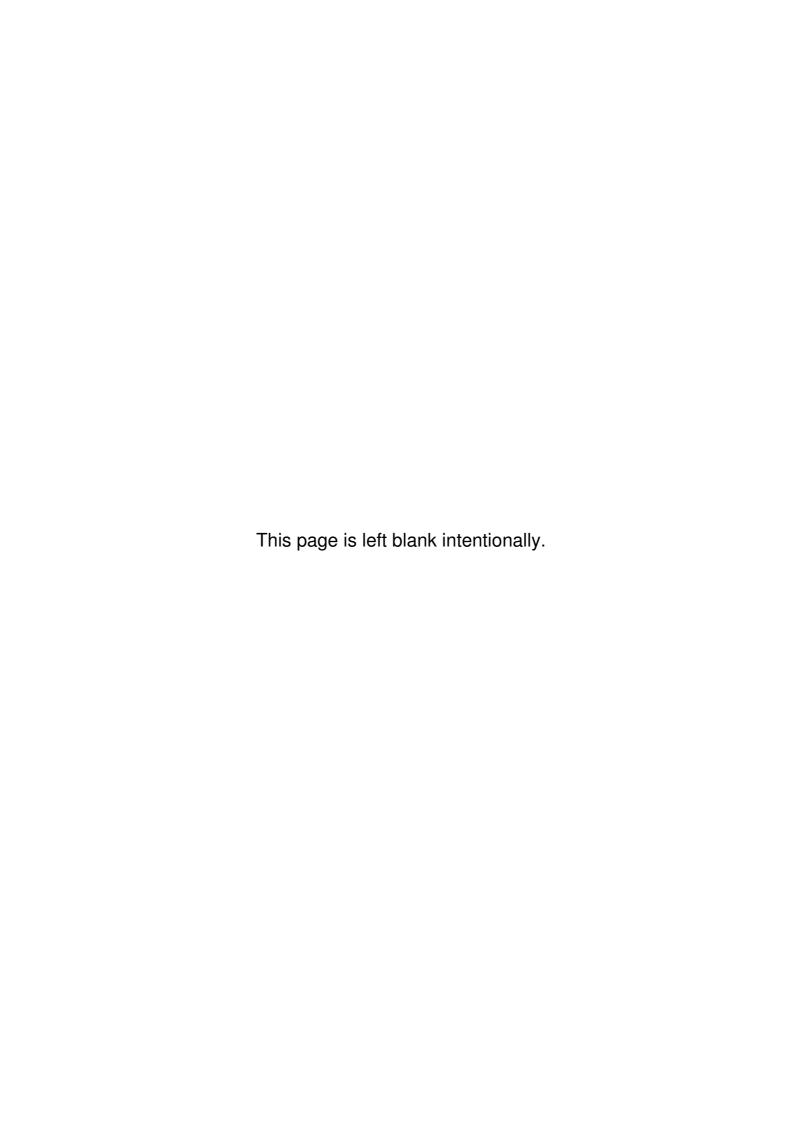
If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

Smoking

Since 1 July 2008, the Council has operated a Smoke Free Policy. Visitors are not allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. Visitors are not allowed to bring food or drink into the meeting room.



| | Statement of South | | penditure Apr | Cambs CDRP Expenditure April 2011 to March 2012 |
|------|---|-----------|---------------|---|
| | | | | |
| LINE | INCOME/EXPENDITURE | ORIGINAL | ACTUAL | NOTES |
| | | FORECAST | | |
| 1 | Safer and Stronger Communities Fund (SSCF) allocation | 41,080.00 | 41,080.00 | |
| 2 | SSCF Carry over from 2010-2011 | | 6,886.30 | 4,886.30 State Maternity Pay claimed back from DWP |
| 8 | South Cambs CDRP Pooled Fund | 32,087.00 | 36,754.64 | |
| 4 | TOTAL FUNDING AVAILABLE FOR 2011-2012 | 73,167.00 | 82,720.94 | |
| 5 | <u>EXPENDITURE:</u> | | | |
| 9 | PARTNERSHIP SUPPORT OFFICER | 25,000.00 | 23,681.16 | |
| 7 | ANTI SOCIAL BEHAVIOUR CASEWORKER | 25,000.00 | 24,195.50 | 24,195.50 This includes payment to |
| | | | | (i) ASB Caseworker including maternity pay |
| | | | | (ii) Maternity cover through employment of agency staff |
| | | | <u> </u> | (iii) Contribution from SCDC Affordable Housing for proportion of |
| | | | <u> </u> | time |
| 8 | TOTAL EXPENDITURE | 50,000.00 | 99.9/8/24 | |
| 6 | CARRY OVER TO 2012/3 | 23,167.00 | 34,844.28 | |

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Taking action in South Cambridgeshire

The Crime and Disorder Reduction Partnership has moved to a new way of working that focuses on taking swift action. The multiagency tasking and co-ordination group meets on a monthly basis to tackle problems (people, places, themes) that require a multiagency response and overcome operational and procedural issues of concern.

The tasking and coordination group includes a core of district council, county council, police, NHS and fire service. Other organisations are invited dependent on emerging priorities.

Twice-yearly stakeholder events are held for the wider partnership to agree priorities, agree the spending plan and challenge the actions taken by the tasking and coordination group.

The tasking and coordination group uses a priority tracker to ensure that actions are progressed.

For more information please contact:
Philip Aldis, Community Safety Officer,
South Cambridgeshire District Council
E: philip.aldis@scambs.gov.uk
T: 01954 713344

New priorities:

The tasking and coordination group will continue to target issues that arise during the year and that need a swift multi-agency response.

The following priorities have recently been highlighted, however, others will be identified during the year:

- Tackling anti-social behaviour (including developing a meaningful information sharing mechanism to identify vulnerable victims) and supporting troubled families.
- Crimes against business (including fuel theft, metal theft and cable theft).
- Shaping and supporting new growth, including taking account of its impact on existing communities.
- Reducing crime and re-offending.
- Contributing funding and resources to deliver an Integrated Offender Management scheme covering South Cambridgeshire.
- Supporting work to reduce domestic abuse.

The partnership will deliver these priorities in partnership with the new Police and Crime Commissioner and will also be exploring the potential benefits of using Community Safety Accreditation in the district.

Crime Reduction Target

The Crime and Disorder Reduction Partnership will be working towards the local police target set for 2012/13:

√ 4% reduction (197 less crimes) in total crime, bringing all crime in South Cambridgeshire down to 4720. This page is left blank intentionally.

South Cambridgeshire CDRP Funding Priorities for April 2012 onwards

1. Context

- 1.1 The 2012/13 allocation of Home Office Safer and Stronger Communities Fund (SSCF) for the South Cambridgeshire CDRP has been confirmed as £20,540.
- 1.2 There is currently £34,844 in the CDRP pooled fund. Partners historically contributed funding to the pooled fund on an annual basis, however, no funding has been added to the fund since 2009/10.
- 1.3 The funding plan (Appendix A) has been developed by the CDRP Tasking and Co-ordination Group. The plan allocates indicative funding to the priorities set out in the draft Community Safety Plan 2012.
- 1.4 Not all priorities have funding allocated to them within the plan. This is due to some priorities receiving a proportion of a countywide top-slice of the SSCF monies prior to allocation to the district-wide CDRPs (Integrated Offender Management and domestic abuse) as well as some priorities not requiring SSCF or pooled fund monies because they will be dealt with through organisational budgets.
- 1.5 An additional £3,500 will be allocated to domestic abuse from SCDCs community safety budget. This funding will be used to support the countywide work to reduce domestic abuse. Additional funds *might* be required should a Domestic Homicide Review be required within the district.
- 1.6 Some flexibility may be required during the year to enable the Tasking and Co-ordination Group to take swift action on emerging issues. It is suggested that the Tasking and Co-ordination Group is empowered to make adjustments to the plan where required.

2. Recommendation

2.1 The CDRP Board is recommended to agree the funding plan as set out at Appendix A, noting that some flexibility may be required during the year to enable the Tasking and Co-ordination Group to take swift action on emerging issues.

Proposed CDRP funding plan for April 2012

| ITEM | AMOUNT | SSCF | POOLED | NOTES & CONTEXT |
|--|---------|---------|---------|--|
| Pooled Fund start balance April 2012 | £34,844 | | | |
| CDRP SSCF funding for April 2012 to March 2013 | £20,540 | | | |
| TOTAL FUNDING AVAILABLE | £55,384 | | | |
| Tackling Anti-Social Behaviour (priority: tackling ASB and supporting troubled families) | £13,000 | £2,040 | £10,960 | To pay for ASB Casework (on a case-by-case basis) and contribute towards measures to reduce ASB in the district. SCDC has recently doubled its ASB provision for tackling ASB in its own properties. SCDC is also working to strengthen its approach to tackling ASB in a joined-up way (internally and with partners), building on the work carried out in the Enforcement and Inspection Review. |
| Early Intervention Fund (priority: tackling ASB and supporting troubled families) | £28,000 | £15,000 | £13,000 | To resolve community safety issues in a timely manner through practical solutions e.g. taxis, fixing a fence (solutions not covered by core work of partners). This fund will also be used to provide intensive support for troubled families that are identified by partners, where appropriate. |
| Crimes Against Business (priority: crimes against business) | £2,000 | | £ 2,000 | To create networks with local small retail outlets to enable a timely flow of information when problems arise and work with farms and Countryside Watch. |
| Information & Intelligence (priority: all) | £12,384 | £3,500 | £8,884 | £3,500 contribution to County Council analyst to provide support to CDRP. This will be matched by £3,500 from the District Council and £7,000 from the County Council. £8,884 towards improving the way in which partners share intelligence. |
| TOTAL REMAINING (UNALLOCATED) | £0 | £0 | £0 | |